

# notice board

Item 23

January 2012

---

**23**

ADA's workshop programme for 2012 begins with 'Spreading the Word: a workshop on recording and editing your introduction' which will be held at The Theatres Trust, 22 Charing Cross Road, London WC2H 0QL on Monday 20<sup>th</sup> February 2012 from 2.00-5.00pm. Doors open at 1.30pm to give participants a chance to network before the workshop starts.

The workshop will be led by Roz Chalmers, who describes for the National Theatre and VocalEyes, and is currently employed as VocalEyes' Artistic Consultant.

The cost is £25 for ADA and ADA(Scotland) members, and £40 for non-members. Places are limited to 12. A flyer giving further details and a booking form are attached. Closing date for booking: 12<sup>th</sup> February 2012.

For directions to the venue see:

[www.theatretrust.org.uk](http://www.theatretrust.org.uk)

---

Email the address below to

- post an item on Notice Board
- unsubscribe from Notice Board
- join ADA and receive the members' newsletter
- make a donation to ADA

[mplackett@romans62.fsnet.co.uk](mailto:mplackett@romans62.fsnet.co.uk)

# Spreading the Word

## Recording and editing your introduction: an Audio Description Association workshop for describers

Date: Monday 20<sup>th</sup> February 2012

Time: 1.30 for 2.00 - 5.00 pm

Venue: The Theatres Trust, 22 Charing Cross Road, London WC2H 0QL

Numbers: Limited to 12 because of the practical nature of the work

Cost: ADA/ADA(S) members: £25.00 Non-members: £40.00

Facilitator: Roz Chalmers, Artistic Consultant, VocalEyes

The workshop will help you to:

- Record and edit your introduction using Audacity software
- Produce mp3 files and burn your own CDs
- Identify appropriate recording spaces
- Write access notes for your venue
- Assess your own vocal delivery

You will need:

- A laptop
- A headset with microphone attached
- Pen and notebook
- Handouts will be provided

Booking form attached

Enquiries to: Rozcomm@aol.com

# AUDIO DESCRIPTION ASSOCIATION

Reg. Charity No. 1084230

## Spreading the Word

Recording and editing your introduction: a workshop for audio describers

Monday 20<sup>th</sup> February 2012

The Theatres Trust, 22 Charing Cross Road, London WC2H 0QL

1.30 for 2.00-5.00pm

## Booking Form

Name:

Address:

Telephone:

Email:

I enclose a cheque for:

- |                          |                                  |        |
|--------------------------|----------------------------------|--------|
| <input type="checkbox"/> | Workshop fee – ADA/ADA(S) Member | £25.00 |
| <input type="checkbox"/> | Workshop fee – Non-member        | £40.00 |
| <input type="checkbox"/> | Membership of ADA (to 31/3/2013) | £15.00 |
|                          | Total:                           | £..... |

Please make your cheque payable to **Audio Description Association** and send it with this form to: Mary Plackett, ADA Treasurer, 62 Sopwell Lane, St Albans AL1 1RW

If you prefer to pay by bank transfer, ADA's account details are available from:

[mplackett@romans62.fsnet.co.uk](mailto:mplackett@romans62.fsnet.co.uk)

Please note that workshop fees are non-refundable unless the place can be reallocated or the workshop is cancelled

Closing date for bookings: **12<sup>th</sup> February 2012**